

February 18, 2003

Ms. Nancy Buschmann
Assistant Director
Financial Services Department
Deferred Compensation Division
1500 Marilla Street, Room 4FN
Dallas Texas 75201-6390
USPS CERTIFIED MAIL RRR
7002 0860 0004 9697 4084

Dear Ms. Buschmann:

RE: City of Dallas 401(k) - PAST DUE Open Records Requests dated January 26, 2003, and January 27, 2003, copies enclosed.

The subject Open Records Requests regarding the City of Dallas 401(k) were delivered to your office on January 29, 2003, (copy enclosed) and pursuant to the Texas Public Information Act (Texas Open Records Act), Chapter 552, Texas Government Code, are now past due.

Respectfully, I am requesting your immediate assistance in ensuring that a response to the subject Open Records Request is provided not later than Monday, February 24, 2003, to avoid escalation to the Texas Attorney General's Office.

Please note that I may be reached by telephone or email at the address shown above should you have comments, require additional information, or should additional time be required. In any event, the courtesy of your reply on or before Monday, February 24, 2003, would be appreciated. Thank you.

Best regards,

Columbus A. Alexander, III, CPA
Certified Fraud Examiner

cc: Teodoro J. Benavides, City Manager, CMRRR 7002 3150 0001 7230 9019
Shirley A. Acy, City Secretary
Marvia R. Pippin, Office of the City Secretary